COURSE NUMBER: RELS 590 A

COURSE NAME: Honours Thesis

PRE/CO-REQUISITES: (optional to include) admission to RELS honours program; status in fourth year or higher of degree

CLASSROOM LOCATION: course is given on-line

CLASS DAYS & TIMES (specify if classes are in person or via Zoom): to be determined with student; by zoom

INSTRUCTOR NAME AND CONTACT INCLUDING UCALGARY EMAIL & PHONE: Rachel Schmidt
rlschmid@ucalgary.ca
403-220-6383

INSTRUCTOR EMAIL POLICY:

Please note that all course communications must occur through your @ucalgary email, and I will respond to emails sent via student’s @ucalgary emails within 48 hours, except on weekends and holidays.

COURSE CALENDAR STATEMENT:

Students compose a major research paper under the close supervision of a member of the Department and defend the thesis before an examining committee.

COURSE DESCRIPTION:

The student will focus on the analysis of the relevant primary texts, the development of a research hypothesis, an annotated bibliography, and the outline of the honours thesis, in consultation with the supervisor. The thesis will be finished and defended in the second semester of the course.
For online courses:
This course will take place on-line through Zoom at times agreed upon by the instructor and the student. Note that it is a tutorial leading to the completion of an honour’s thesis; therefore, only the instructor and the one student are involved.

*COURSE LEARNING OUTCOMES

Upon successful completion of this course, students will be able to:

1. Demonstrate ability to analyze and discuss academic research in the field.
2. Use a range of research skills to investigate the thesis topic.
3. Demonstrate an ability to analyze primary research texts in order to arrive at a hypothesis and an argument for the hypothesis.
4. Create the outline for a long research paper to demonstrate the hypothesis and analysis.
5. Present an academic annotated bibliography.
6. Demonstrate an ability to locate primary sources and academic texts in her research field.

*LEARNING RESOURCES

The student will be responsible for finding the primary texts and academic writings suggested to her by the supervisor, as well as more that are relevant to her research. This is part of her learning process.

*LEARNING TECHNOLOGIES AND REQUIREMENTS

There is a D2L site for this course.

* For online, remote or blended courses:

In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology:

- A computer with a supported operating system, as well as the latest security, and malware updates;
- A current and updated web browser;
- Webcam (built-in or external);
- Microphone and speaker (built-in or external), or headset with microphone;
- Current antivirus and/or firewall software enabled;
- Broadband internet connection.

Most current laptops will have a built-in webcam, speaker and microphone.
*EXAMINATIONS*

There will be no examinations in this course.

*ASSESSMENT COMPONENTS*

<table>
<thead>
<tr>
<th>Date</th>
<th>Assessment</th>
<th>Weight (%)</th>
<th>Required pass/fail</th>
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<tbody>
<tr>
<td>Friday, Oct. 1</td>
<td>10-page analysis of a primary source</td>
<td>30%</td>
<td></td>
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<tr>
<td>Friday, Nov. 5</td>
<td>Annotated bibliography of 10 academic sources related to thesis topic</td>
<td>30%</td>
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<tr>
<td>Friday, Dec. 3</td>
<td>Written presentation of hypothesis, abstract, thesis outline, and bibliography</td>
<td>30%</td>
<td></td>
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<tr>
<td>On or before Tuesday, Dec. 14</td>
<td>Oral presentation and defence of hypothesis, outline, abstract, and bibliography</td>
<td>10%</td>
<td></td>
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**MISSED OR LATE ASSIGNMENTS**

All assignments should be turned in to the instructor’s email by 11:59 pm on the due date. Late assignments are allowed only in the case of consultation with the professor.

**GRADING**

Please see the University’s undergraduate grading system at this link: [https://www.ucalgary.ca/pubs/calendar/current/f-1.html](https://www.ucalgary.ca/pubs/calendar/current/f-1.html).

A student’s final grade for the course is the sum of the separate assignments. Assignments that are not completed will receive the value of 0 when calculating the final grade.

The numerical grades relate to the university grading system according to this scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>100 – 96</td>
</tr>
<tr>
<td>A</td>
<td>95 - 90</td>
</tr>
<tr>
<td>A-</td>
<td>89 – 85</td>
</tr>
<tr>
<td>B+</td>
<td>84 – 80</td>
</tr>
<tr>
<td>B</td>
<td>79 - 75</td>
</tr>
<tr>
<td>B-</td>
<td>74 – 70</td>
</tr>
<tr>
<td>C+</td>
<td>69 – 65</td>
</tr>
<tr>
<td>C</td>
<td>64 - 60</td>
</tr>
<tr>
<td>C-</td>
<td>59 – 55</td>
</tr>
<tr>
<td>D+</td>
<td>54 - 53</td>
</tr>
<tr>
<td>D</td>
<td>52-50</td>
</tr>
<tr>
<td>F</td>
<td>Under 50</td>
</tr>
</tbody>
</table>
*ACADEMIC MISCONDUCT
Academic Misconduct refers to student behavior which compromises proper assessment of a student’s academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor’s expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit:


Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity.

*ACADEMIC ACCOMMODATION
It is the student’s responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations.

Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities (https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf). Students who require an accommodation in relation to their coursework based on a protected ground other than Disability should communicate this need in writing to their Instructor.

SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/.

*RESEARCH ETHICS (if applicable)
If a student is interested in undertaking an assignment that will involve collecting information from members of the public, they should speak with the course instructor and consult the CFREB Ethics (http://www.ucalgary.ca/research/researchers/ethics-compliance/cfreb) before beginning the assignment.

*INSTRUCTOR INTELLECTUAL PROPERTY
Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of
extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

*FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY
Student information will be collected in accordance with typical (or usual) classroom practice. Students’ assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

*COPYRIGHT LEGISLATION
All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright-policy.pdf) and requirements of the copyright act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy https://www.ucalgary.ca/pubs/calendar/current/k.html.

*MEDIA RECORDING (if applicable)
Please refer to the following statement on media recording of students: https://elearn.ucalgary.ca/wp-content/uploads/2020/05/Media-Recording-in-Learning-Environments-OSP_FINAL.pdf

**Media recording for lesson capture**
The instructor may use media recordings to capture the delivery of a lecture. These recordings are intended to be used for lecture capture only and will not be used for any other purpose. Although the recording device will be fixed on the Instructor, in the event that incidental student participation is recorded, the instructor will ensure that any identifiable content (video or audio) is masked, or will seek consent to include the identifiable student content to making the content available on University approved platforms.

**Media recording for self-assessment of teaching practices**
The instructor may use media recordings as a tool for self-assessment of their teaching practices. Although the recording device will be fixed on the instructor, it is possible that student participation in the course may be inadvertently captured. These recordings will be used for instructor self-assessment only and will not be used for any other purpose.

**Media recording for the assessment of student learning**
The instructor may use media recordings as part of the assessment of students. This may include but is not limited to classroom discussions, presentations, clinical practice, or skills testing that occur during the course. These recordings will be used for student assessment purposes only and will not be shared or used for any other purpose.

SEXUAL VIOLENCE POLICY
The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary’s sexual violence policy guides us in how we respond to incidents of sexual violence, including supports available to those who have experienced or witnessed sexual violence, or
those who are alleged to have committed sexual violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances. Please see the policy available at https://www.ucalgary.ca/policies/files/policies/sexual-violence-policy.pdf

*OTHER IMPORTANT INFORMATION
Please visit the Registrar’s website at: https://www.ucalgary.ca/registrar/registration/course-outlines for additional important information on the following:

- Wellness and Mental Health Resources
- Student Success
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students’ Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk