**FACULTY OF ARTS**
**DEPARTMENT OF CLASSICS AND RELIGION**
**COURSE OUTLINE**
**Fall 2020**

**COURSE NUMBER:** LATI 301

**COURSE NAME:** Latin III

**CLASSROOM LOCATION:** online

**CLASS DAYS & TIMES:** synchronous meetings Fridays 10:00 – 10:50 a.m.

**INSTRUCTOR:**   Dr. Craig Maynes

**INSTRUCTOR CONTACT**
    **email:** craig.maynes@ucalgary.ca
    **office:** SS 548 (note: I will not be on campus. Please email me.)
    **phone:** 403-220-3279 (note: I will not be on campus to answer this phone. Please email me.)

**INSTRUCTOR OFFICE HOURS**
    I will make myself available to you as much as possible. Each week, I will hold a virtual, drop-in office hour via Zoom on Friday from 1:00 to 2:00 p.m. In addition, you may email me to request a one-on-one meeting at a different time.

**EMAIL POLICY:**
    All course communications must occur through your @ucalgary email or through the course D2L site. I normally reply within one working day.

**COURSE CALENDAR STATEMENT:**
    This course completes the study of basic grammar, vocabulary, and translation skills.

**COURSE DESCRIPTION:**
    This course uses an accelerated approach to familiarize students with more complex grammar, and then proceeds to focus on skills for reading Latin texts. For the two thirds of the course, students will learn and practise new grammatical concepts through weekly assignments, and review them in weekly class meetings. New vocabulary will be introduced, but will not be the subject of direct evaluation. The last part of the course will feature some flexibility, as students will have the opportunity to apply their grasp of Latin grammar in the translation and analysis of Latin texts (some assigned, and some chosen by the students).

    This course will take place **online** via Desire2Learn (D2L). Students will complete asynchronous learning tasks through D2L on a weekly basis before the synchronous Zoom meeting on Fridays.

**COURSE LEARNING OUTCOMES**
Upon successful completion of this course, students will be able to:

1. Demonstrate mastery of material covered in chapters 23 to 40 of the textbook.
2. Demonstrate techniques for reading, translating, and analysing Latin texts.
3. Demonstrate an improved grasp on English grammar and vocabulary.
4. Appreciate an increased affinity for the Romance languages (*e.g.* French, Italian, Spanish).
5. Apply several techniques for the analysis of a language's structure.
6. Articulate some awareness of the connections between language, culture, and history.


**LEARNING RESOURCES** (available at the UofC Bookstore)
Required Texts:
1. F.M. Wheelock and R.A. LaFleur, *Wheelock's Latin*, 7$^{th}$ edition. HarperCollins.
2. A.H. Groton and J.M. May, *Thirty-eight Latin Stories*, 5$^{th}$ edition. HarperCollins.

Recommended Texts:
1. J.H. Allen and J.B. Greenough, *Allen and Greenough's New Latin Grammar*. Dover.
2. P.T. Comeau and R.A. LaFleur, *Workbook for Wheelock's Latin*. 3$^{rd}$ edition revised. HarperCollins.
3. N.W. Goldman, *English Grammar for Students of Latin*, 3$^{rd}$ edition. Olivia and Hill Press.


**LEARNING TECHNOLOGIES AND REQUIREMENTS**
All asynchronous aspects of the course will be conducted through a D2L site, and the synchronous aspects will be held via Zoom.

In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology:

- A computer with a supported operating system, as well as the latest security and malware updates;
- A current and updated web browser;
- A webcam (built-in or external);
- A microphone and a speaker (built-in or external), or a headset with microphone;
- Current antivirus and/or firewall software enabled;
- A stable internet connection.


**ASSESSMENT SCHEME**
Your final grade in the course will be calculated according to the following components. More details about each component may be found below.

| | |
|---|---|
| • Weekly assignments (throughout term) | 25% |
| • Synchronous Meeting Preparedness and Participation (throughout term) | 10% |
| • 3 Term Assignments (Sept. 28, Oct. 26, Nov. 23) | 45% (15% each) |
| • Final assignment (due Dec. 16) | 20% |

**ASSESSMENT COMPONENTS**

**Weekly assignments (25%):** Students will complete small exercises and assignments throughout the term, all through D2L. These exercises are designed to ensure comprehension of the new grammar covered, and will most frequently require analysis and composition of Latin sentences. The intention is for the students to receive individualized feedback in a timely fashion. These exercises will only be evaluated for completeness, not correctness. [Aligned Course Learning Outcomes: 1, 2]

**Synchronous Meeting Preparedness and Participation (10%):** Students will be expected to attend the Friday Zoom meetings having already completed the week's assignments, and to be prepared to participate in discussion of the week's material. Prepared participation might include answering questions when asked, asking questions, or otherwise demonstrating engagement with the course material. Correctness is less important than engagement. This component of the course will be evaluated weekly, based on the rubric available on D2L.  [Aligned Course Learning Outcomes: 1, 2, 3, 4, 5, 6]

**Term Assignments (3 x 15% = 45%):** These three assignments will test students' comprehension of the Latin learned to date. They will include exercises in translation, composition, and analysis. While the focus will be on concepts learned since the previous assignment, each assignment will expect mastery of previous material. (Thus, these assignments will get more difficult as the term progresses!)  [Aligned Course Learning Objectives: 1, 2, 5]

**Final Assignment (20%):** A longer final assignment will test students' comprehension of all the material covered in the course and enable them to apply what they have learned to the analysis of a Latin text of their own choosing.  [Aligned Course Learning Objectives: 1, 2, 5]

**CLASS SCHEDULE**

Week 1 (Sept. 8 – 11)          Introduction to course; Review of basic grammar and forms

- Classes begin on Tuesday, September 8
- Weekly assignments to be completed before Friday's synchronous meeting
- Synchronous meeting on Friday, Sept. 11 from 10:00 to 10:50 a.m.

Week 2 (Sept. 14 – 18)          Participles and Things to Do with Them (Wheelock, chapters 23 and 24)

- Weekly assignments to be completed before Friday's synchronous meeting
- Synchronous meeting on Friday, Sept. 18 from 10:00 to 10:50 a.m.

Week 3 (Sept. 21 – 25)          Infinitives and Things to Do with Them (Wheelock, chapter 25)

- Weekly assignments to be completed before Friday's synchronous meeting
- Synchronous meeting on Friday, Sept. 25 from 10:00 to 10:50 a.m.

Week 4 (Sept. 28 – Oct. 2)    Comparatives and Superlatives (Wheelock, chapters 26 and 27)

- **Term Assignment #1 due by 9:00 a.m. on Monday, Sept. 28**
- Weekly assignments to be completed before Friday's synchronous meeting
- Synchronous meeting on Friday, Oct. 2 from 10:00 to 10:50 a.m.

Week 5 (Oct. 5 – 9)    Introduction to the Subjunctive (Wheelock, chapters 28 and 29)

- Weekly assignments to be completed before Friday's synchronous meeting
- Synchronous meeting on Friday, Oct. 9 from 10:00 to 10:50 a.m.

Week 6 (Oct. 12 – 16)    More Fun with the Subjunctive (Wheelock, chapters 30 and 31)

- Monday, Oct. 12 is Thanksgiving Holiday
- Weekly assignments to be completed before Friday's synchronous meeting
- Synchronous meeting on Friday, Oct. 16 from 10:00 to 10:50 a.m.

Week 7 (Oct. 19 – 23)    Adverbs and Conditions (Wheelock, chapters 32 and 33)

- Weekly assignments to be completed before Friday's synchronous meeting
- Synchronous meeting on Friday, Oct. 23 from 10:00 to 10:50 a.m.

Week 8 (Oct. 26 – 39)    Deponent Verbs (Wheelock, chapter 34)

- **Term Assignment #2 due by 9:00 a.m. on Monday, Oct. 26**
- Weekly assignments to be completed before Friday's synchronous meeting
- Synchronous meeting on Friday, Oct. 30 from 10:00 to 10:50 a.m.

Week 9 (Nov. 2 – 6)    Introduction to Reading Latin Texts

- Weekly assignments to be completed before Friday's synchronous meeting
- Synchronous meeting on Friday, Nov. 6 from 10:00 to 10:50 a.m.

Week 10 (Nov. 9 – 13)    **Term Break (no classes)**

Week 11 (Nov. 16 – 20)    Reading Latin Texts

- Weekly assignments to be completed before Friday's synchronous meeting
- Synchronous meeting on Friday, Nov. 20 from 10:00 to 10:50 a.m.

Week 12 (Nov. 23 – 27)    Reading Latin Texts

- **Term Assignment #3 due by 9:00 a.m. on Monday, Nov. 23**
- Weekly assignments to be completed before Friday's synchronous meeting
- Synchronous meeting on Friday, Nov. 27 from 10:00 to 10:50 a.m.

Week 13 (Nov. 30 – Dec. 4)       Reading Latin Texts

- Weekly assignments to be completed before Friday's synchronous meeting
- Synchronous meeting on Friday, Dec. 4 from 10:00 to 10:50 a.m.


Week 14 (Dec. 7 – 9)             Final Assignment

- Classes end on Wednesday, Dec. 9
- **Final Assignment due by 11:59 p.m. on Wednesday, Dec. 16**


**EXAMINATIONS**
This course has no formal examinations.

**MISSED OR LATE ASSIGNMENTS**
If a student misses a required component of the course, they must contact the instructor as soon as possible. Late assignments will not be accepted without acceptable rationale.


**GRADING**
The University's grading system may be found in the calendar by following this link:
https://www.ucalgary.ca/pubs/calendar/current/f-1.html.

A numerical mark will be given for each course requirement. A letter grade will be assigned on the following grade scheme, usually used with the Department of Classics and Religion:

| | | |
|---|---|---|
| A+ | 96 – 100% | Outstanding performance |
| A | 90 – 95% | Excellent performance |
| A- | 85 – 89% | Approaching excellent performance |
| B+ | 80 – 84% | Exceeding good performance |
| B | 75 – 79% | Good performance |
| B- | 70 – 74% | Approaching good performance |
| C+ | 65 – 69% | Exceeding satisfactory performance |
| C | 60 – 64% | Satisfactory performance |
| C- | 55 – 59% | Approaching satisfactory performance |
| D+ | 53 – 54% | Marginal pass |
| D | 50 – 52% | Minimal pass |
| F | 0 – 49% | Failure |

When the final grade for the course is calculated, the calculated numerical mark will be rounded up or down to the nearest whole number before being converted to a letter grade. It is not necessary to pass each assignment in order to pass the course.

**EXPECTATIONS FOR WRITING**
All written assignments will be assessed at least partly on writing skills. Writing skills include not only surface correctness (grammar, punctuation, sentence structure, etc.) but also general clarity and organization. Sources must be properly documented. If you need help with your writing, you may use the writing support services in the Learning Commons. For further information, please refer to the official online University of Calgary Calendar, Academic Regulations, E. Course Information, E.2: Writing Across the Curriculum: https://www.ucalgary.ca/pubs/calendar/current/e-2.html

**ATTENDANCE AND PARTICIPATION EXPECTATIONS**
Students are expected to attend the weekly Zoom session and to be fully present and engaged in class activities and discussions. These are part of the participation grade, as outlined in the assessment components section above.

**GUIDELINES FOR SUBMITTING ASSIGNMENTS**
Please submit all assignments electronically to the dropbox in D2L.  Assignments may be submitted in Word or PDF format.  Assignments should have a file name as follows: "First Name Last Name Assignment Number" (e.g., Alex Smith Assignment 2).  Assignments must be submitted by their due date and time.  It is the student's responsibility to keep a copy of each submitted assignment and to ensure that the proper version is submitted.

**CONDUCT**
Students, employees, and academic staff are also expected to demonstrate behaviour in class that promotes and maintains a positive and productive learning environment. As members of the University community, students, employees, and academic staff are expected to demonstrate conduct that is consistent with the University of Calgary Calendar, the Code of Conduct and Non-Academic Misconduct policy and procedures, which can be found at: http://www.ucalgary.ca/pubs/calendar/current/k.html

**USE OF INTERNET AND ELECTRONIC COMMUNICATION DEVICES IN CLASS**
The use of laptop and mobile devices is acceptable when used in a manner appropriate to the course and classroom activities. Please refrain from accessing websites and resources that may be distracting to you or for other learners during class time. Students are responsible for being aware of the University's Internet and email use policy, which can be found at https://www.ucalgary.ca/policies/files/policies/electronic-communications-policy.pdf

**GUIDELINES FOR ZOOM SESSIONS**
Zoom is a video conferencing program that will allow us to meet at specific times for a "live" video conference, so that we can have the opportunity to meet each other virtually and discuss relevant course topics as a learning community.

To help ensure Zoom sessions are private, do not share the Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the

course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published without the instructor's permission.

The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith, and respect (as per the Code of Conduct). When entering Zoom or other video conferencing sessions (such as MS Teams), you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behaviour in these sessions may affect others. Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not appear on class rosters. Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g. Student Non-Academic Misconduct Policy). If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your zoom sessions visit: https://elearn.ucalgary.ca/guidelines-for-zoom/ .

If you are unable to attend a Zoom session, please contact your instructor to arrange an alternative activity for the missed session (e.g., to review a recorded session). Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. Students will be advised by their instructor when they are expected to turn on their webcam (for group work, presentations, etc.).

The instructor may record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session. Students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and will not be shared or used for any other purpose.

**COURSE EVALUATIONS AND STUDENT FEEDBACK**
Student feedback will be sought at the end of the course through the standard University Student Ratings of Instruction (USRI) and Faculty course evaluation forms. A midterm evaluation may also be included to provide students an opportunity to provide feedback, for the instructor to adjust their approaches to teaching and learning, and to continuously improve the course. Students are welcome to discuss the process and content of the course at any time with the instructor

**UNIVERSITY OF CALGARY POLICIES AND SUPPORTS**

**ACADEMIC MISCONDUCT**
Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit:

https://ucalgary.ca/policies/files/policies/student-academic-misconduct-policy.pdf

https://ucalgary.ca/policies/files/policies/student-academic-misconduct-procedure.pdf

Additional information is available on the Academic Integrity Website at https://ucalgary.ca/student-services/student-success/learning/academic-integrity.


**ACADEMIC ACCOMODATION**
It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations. Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities (https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf ).  Students who require an accommodation in relation to their coursework based on a protected ground other than Disability should communicate this need in writing to their Instructor.

SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/ .


**INSTRUCTOR INTELLECTUAL PROPERTY**
Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.


**FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY**
Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.


**COPYRIGHT LEGISLATION**
All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright-policy.pdf) and requirements of the copyright act (https://laws-

lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy https://www.ucalgary.ca/pubs/calendar/current/k.html.

**SEXUAL VIOLENCE POLICY**

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary's sexual violence policy guides us in how we respond to incidents of sexual violence, including supports available to those who have experienced or witnessed sexual violence, or those who are alleged to have committed sexual violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances. Please see the policy available at https://www.ucalgary.ca/policies/files/policies/sexual-violence-policy.pdf

**OTHER IMPORTANT INFORMATION**

Please visit the Registrar's website at: https://www.ucalgary.ca/registrar/registration/course-outlines for additional important information on the following:

- Wellness and Mental Health Resources
- Student Success
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students' Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk