



UNIVERSITY OF CALGARY
FACULTY OF ARTS
DEPARTMENT OF CLASSICS AND RELIGION
COURSE OUTLINE
Fall 2022

COURSE NUMBER: GRST 499.2

COURSE NAME: Ancient and Medieval Historiography (Fall of the Roman Republic)

CLASSROOM LOCATION: SS 115

CLASS DAYS & TIMES: Tuesdays & Thursdays, 2:00-3:15 pm Calgary time. Material to prepare for in-person classes will be delivered online through D2L. We will meet in person at least once a week (see below, 'Class Schedule').

INSTRUCTOR: Dr. Lindsay Driediger-Murphy

OFFICE HOURS: Tuesdays & Thursdays, 4-5 pm Calgary time, or by appointment

OFFICE: Office hours will be held remotely using Zoom

TELEPHONE: Contact the instructor by email

EMAIL: ldriedig@ucalgary.ca

INSTRUCTOR'S EMAIL AND COMMUNICATION POLICY

I want to hear from you! I am here to help.

Questions about how to do assignments, course policies, etc.:

- Look for answers in the Course Outline and these sections of our D2L course page: 'Assignments', 'Practical', and 'Course Questions'.
- The 'Course Questions' section of D2L will be updated during the term to address questions that arise. Plan to check it regularly.

If your question isn't answered in the Course Outline or on D2L:

- Ask in class— The fastest way to get help, in real-time!
- Post to the D2L Discussion for the week— I may not be able to reply immediately

If you need to keep your question confidential:

- Come to the instructor's Zoom office hours— Help in real-time!
- Email the instructor— I may not be able to reply immediately
- If your question is helpful for the whole class, I will anonymize it (so that your privacy is protected) and answer it in 'Course Questions'. I will tell you if we are answering your question there.

Questions about assignment feedback:

- See below, 'Grading— Instructor's Assessment Feedback Policy'

Frequency and Methods of Communication

The instructor will hold drop-in office hours on Zoom on Tuesdays and Thursdays at 4-5 pm Calgary time. These will be first-come, first-served. To ensure your privacy, I will meet with you one-on-one. If I am speaking with another student when you join the Zoom office hour, you will be given a spot in Zoom's 'waiting room' until I am able to meet with you.

The instructor will respond to questions posted to D2L or received by email as soon as I reasonably can. I may not be able to reply immediately. I will handle course communications on weekdays during regular business hours (9:00 am-5:00 pm Calgary time).

I understand that you may work on this course during evenings and weekends. If you have a time-sensitive matter to discuss, please contact the instructor as soon as you can. I can help you better when you give me sufficient time to consider your situation or request.

If your question is complex or requires a longer discussion, I will email you to arrange a video or phone appointment. If there's something you'd prefer to discuss by video or phone, you can email me to arrange an appointment.

COURSE CALENDAR STATEMENT

Topics will include the analyses of the methods, sources, and key themes of major ancient and medieval historians.

COURSE DESCRIPTION

This course explores ancient and modern explanations for the collapse of the Roman Republic. We will focus on a key moment in Roman history, the deadly struggle between Catiline and Cicero for the survival of Rome in the 60's BCE. We will analyze how the 'Catilinarian Conspiracy' is documented by two major sources for Roman history: the speeches of Cicero (*Catilinarian Orations*) and the historical monograph of Sallust (*Catiline's Conspiracy*, also known as *The War with Catiline*). These sources have exerted significant influence on how modern historians have understood the events and causes of the fall of the Roman Republic. In this course we will consider both ancient and modern approaches to the topic, seeking to learn from Cicero, Sallust, and their interlocutors how we should (and shouldn't) write history.

Online Elements for this Course

This is an on-campus course taught using a 'flipped classroom' model. The flipped classroom model is designed to use face-to-face class time more effectively for deeper and more interactive learning.

In this model, you will complete online pre-assigned work in one half of the week. In the other half of the week, you will bring your pre-assigned work to class for in-person learning activities (e.g., case studies, peer discussion, problem-based learning).

Pre-assigned work and resources will be posted on D2L. There will be course components for you to study and complete each week, including readings and discussion boards.

COURSE LEARNING OUTCOMES

This course involves detailed analysis and discussion of key primary sources and modern scholarship on Roman historical narratives, as well as current approaches to writing history. You will increase your familiarity with ancient sources, and your ability to engage critically with them, through assigned readings, reading responses, and participation in seminars and discussions. You will build oral presentation and discussion skills through participation and a research presentation. You will also enhance your ability to conduct research and to argue effectively in written work through a multi-step research project.

LEARNING RESOURCES

Required text(s):

- 1) *Catiline's Conspiracy, The Jugurthine War, Histories*. Author: Sallust. Translator: William W. Batstone. Series: Oxford World's Classics. 2010. Available from University of Calgary bookstore and other booksellers in paperback. Paperback ISBN: 9780192823458. Available as e-book from eBooks.com: <https://www.ebooks.com/en-ca/searchapp/searchresults.net?term=catiline+batstone>
- 2) *Cicero. Political Speeches*. Author: Cicero. Translator: D. H. Berry. Series: Oxford World's Classics. 2009. Available from University of Calgary bookstore and other booksellers in paperback. Paperback ISBN: 9780199540136. Available as e-book from University of Calgary bookstore (follow links for VitalSource).
- 3) Additional readings assigned in class, to be accessed through University of Calgary library.

Optional text(s):

The more you read, the better! See the course D2L page or speak with me for reading recommendations.

LEARNING TECHNOLOGIES AND REQUIREMENTS

There is a D2L site for this course which contains required readings and other relevant class resources and materials (see <https://d2l.ucalgary.ca>).

To successfully engage in learning experiences at the University of Calgary, you are required to have reliable access to the following:

- a computer with a supported operating system
- the latest security and malware updates
- a current and updated web browser
- a webcam (built-in or external)
- microphone and speaker (built-in or external), or headset with microphone
- current antivirus and/or firewall software enabled
- broadband internet connection
- your UCID

Most current laptops will have a built-in webcam, speaker, and microphone.

CLASS SCHEDULE

This is an on-campus course taught using a 'flipped classroom' model. In this model, you will generally complete online pre-assigned work in one half of the week. In the other half of the week, you will bring

your pre-assigned work to class for in-person learning activities (e.g., case studies, peer discussion, problem-based learning).

Pre-assigned work and resources will be posted on D2L on Tuesdays. There will be course components for you to study and complete each week, including readings, videos, and discussion boards. Posted course materials will be accessible to you 24/7 once posted.

We will also meet in person each week (typically on Thursdays, but on some Tuesdays as well) to go over and build on your pre-assigned work. You need to finish each week's pre-assigned work in time for that week's in-person class. In-person class time will be used to apply and practise what you're learning.

To do well in this class, you need to keep up on each week's course material. The instructor will not use in-person classes to repeat or duplicate content delivered on D2L. Come prepared to discuss, engage, and practise.

The topics we consider will build on each other, and the assignments will ask you to demonstrate your comprehension of what we are covering as the term progresses. Set aside time each week to work on the course.

Dates of In-Person Classes

(Subject to revision as required by health restrictions. For the most up-to-date course schedule, see 'Practical– Course Schedule' on our course D2L).

Tuesday 6 Sept. 2022
Thursday 15 Sept. 2022
Thursday 22 Sept. 2022
Thursday 29 Sept. 2022
Thursday 6 Oct. 2022
Thursday 13 Oct. 2022
Thursday 20 Oct. 2022
Thursday 27 Oct. 2022
Thursday 3 Nov. 2022
Tuesday 15 Nov. 2022
Thursday 17 Nov. 2022
Tuesday 22 Nov. 2022
Thursday 24 Nov. 2022
Tuesday 29 Nov. 2022
Tuesday 6 Dec. 2022

EXAMINATIONS

There is no registrar-scheduled final exam.

ASSESSMENT COMPONENTS

Date	Assessment	Weight (%)	Required pass/fail
22 Sept. 2022 by 5 pm Calgary time	Course Policies Checklist	0%	yes

22 Sept. 2022 by 5 pm Calgary time	Reading Response #1 (1 page min.)	10%	no
6 Oct. 2022 by 5 pm Calgary time	Annotated Bibliography (including Research Question plus 6 items of Modern Scholarship)	10%	no
20 Oct. 2022 by 5 pm Calgary time	Reading Response #2 (1 page min.)	10%	no
27 Oct. 2022 by 5 pm Calgary time	Essay Plan	15%	yes
15, 17, 22, 24, 29 Nov. 2022: Exact dates to be assigned in class. Due during class time.	Essay Presentation (15 minutes long, plus 10 minutes answering questions)	20%	no
6 Dec. 2022 by 5 pm Calgary time	Essay (3000-3500 words)	35%	no

Instructions for doing the assignments will be posted on D2L.

MISSED OR LATE ASSIGNMENTS

Extensions

If you need an extension, communicate with the instructor before the deadline. I will do all I can to help you, but extensions are not guaranteed.

Missed Deadlines

To help you most effectively and give you timely feedback, I need you to submit your work on time.

If you miss a deadline for a reason that was within your control, the following penalties will apply:

- Reading Responses, Annotated Bibliographies, Essay Plans, and Essays submitted after the deadline will be penalized with the loss of a third of a grade (an A- to B+) for each day (not class) that the assignment is overdue.
- Research Presentations must be given on the date and time assigned to you. Missed Research Presentations without extenuating circumstances will receive a grade of zero.

I understand that sometimes things happen that are outside our control.

If you missed a deadline for reasons that were out of your control, you may contact me to explain the circumstances. If your reasons are legitimate, the following may be granted:

- Extension OR percentage weight for the assessment may be transferred to the Essay

Remedial Marks

There are no optional/make-up/remedial assessments in this course.

GRADING

A numerical mark will be given for each course requirement. A letter grade will be assigned on the following number and letter grade scheme, usually used within the Department of Classics and Religion:

A+	100 – 96%	A	95 – 90%	A-	89 – 85%
B+	84 – 80%	B	79 – 75%	B-	74 – 70%
C+	69 – 65%	C	64 – 60%	C-	59 – 55%
D+	54 – 53%	D	52 – 50%	F	Under 50%

N.B. All written assignments will be graded with regard to both form and content.

Calculation of Grades

There is no rounding-up of marks on individual assessments. Final calculated grades will be rounded up to the nearest percent if the difference is 0.5% or less (e.g., 89.5% or higher would be rounded up to 90%, but 89.49% or less would not be rounded up). To maintain fairness for the entire class, I am not able to add extra marks/extra percentage points to final grades.

Instructor's Assessment Feedback Policy

Feedback on assignments will be given to you in the D2L Dropbox for each assignment.

I will be happy to speak with you if, after reviewing your assessment feedback for 24 hours, you have questions about how to improve.

Please note:

- I do not discuss assessment feedback on the same day that it is returned to you.
- I do not discuss assessment feedback by email.

If you have specific questions about the feedback you have received, please come to Zoom office hours, or contact the instructor to arrange a phone or video appointment.

EXPECTATIONS FOR WRITING

All written assignments (including, to a lesser extent, written exam responses) will be assessed at least partly on writing skills. Writing skills include not only surface correctness (grammar, punctuation, sentence structure, etc.) but also general clarity and organization. Sources used in research papers must be properly documented. If you need help with your writing, contact the Student Success Centre. For further information, please refer to the official online University of Calgary Calendar, Academic Regulations, E. Course Information, E.2: Writing Across the Curriculum: <http://www.ucalgary.ca/pubs/calendar/current/e-2.html>

ADDITIONAL COURSE INFORMATION

ATTENDANCE AND PARTICIPATION EXPECTATIONS

You are expected to attend in-person classes provided that it is safe to do so, unless you are sick. If you are sick, you are required to stay home. (See below, 'Conduct– Health and Safety').

In-person classes will be used to go over and build on your pre-assigned work. You need to finish each week's pre-assigned work in time for the week's in-person class. In-person class time will be used to apply and practise what you're learning.

To do well in this class, you need to keep up with each week's course material. The instructor will not use in-person classes to repeat or duplicate content delivered on D2L. Come prepared to discuss, engage, and practise.

If you miss an in-person class, you do not need to notify the instructor, but you need to get caught up on what was covered. Review the D2L materials for that week's Topic. If there is a lecture recording, watch it. You can also ask another student in the course for a copy of their notes from that day.

There is no participation grade in this course, but students who prepare fully for class and who engage actively during live learning tend to do better in the course, because their assignments reflect a better understanding of the material.

GUIDELINES FOR SUBMITTING ASSIGNMENTS

Instructions for submitting assignments will be posted in D2L.

CONDUCT

Students are expected to demonstrate behaviour that promotes and maintains a positive and productive learning environment.

As members of the University community, students are expected to demonstrate conduct that is consistent with the University of Calgary Calendar, the Code of Conduct and Non-Academic Misconduct policy and procedures, which can be found at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>

The 'flipped classroom' model may be new to many of us. Let's build community in this class by connecting kindly and helpfully with each other.

In general, the more you ponder, review, and engage with the course materials, the better you are likely to do in this course. Do the pre-assigned work. Ask questions and share your thoughts in class and in the online D2L Discussions. Comment on what other students post or say, and aim to be part of the class community. Practise what you've learned, through the D2L activities and by participating actively in-class. Do additional reading to build your own independent knowledge of the subject. In addition to making this class more engaging (and, hopefully, fun!), these strategies will also help you to think about the material in new ways.

Guidelines for Participating in Discussions

When communicating online and in class discussions, it can be hard to tell how other people are thinking and feeling.

Collegial disagreement about ideas is welcome in this course. Please aim to be kind in how you phrase things. Set a goal of keeping comments constructive and helpful for each other. We are all working on this together!

Online D2L discussions will be moderated by your instructor and TA's. Only posts that follow these guidelines will be approved for the discussion boards.

Health and Safety

Let's work together to keep our classroom safe this term!

Covid-19 remains a dangerous disease. Covid infection carries the risk of Long Covid (including brain, lung, and vascular damage), and heightens your risk of stroke/heart attack, kidney disease, immune dysregulation, and diabetes. Receiving a Covid-19 vaccine or booster reduces, but does not eliminate, these risks.

Other public health challenges may also arise during the term. We will need to be flexible and adapt to new circumstances as they arise.

A healthy classroom means fewer disruptions to your learning and more opportunities for us to interact in person!

Stay Home When Sick

University of Calgary policy states: 'Isolation when ill is still a University of Calgary requirement. Employees and students who are sick must not come to campus.'

If you are sick, please do **NOT** come to in-person classes.

Some symptoms of Covid-19, monkeypox, and other communicable diseases can be similar to familiar ailments such as allergies, flu, colds, etc. Don't take the risk! Stay home, look after yourself, and keep others safe.

Testing positive on a Covid-19 rapid antigen test indicates that you most likely have Covid-19 and that your infection is currently contagious to others. You can be contagious for longer than 5 days.

If you know you have Covid, you can use rapid tests to help determine when you have ceased to be contagious. The best guideline is to test negative on rapid tests for at least two days in a row before leaving isolation.

I will post course resources on D2L so that you can get caught up even if you're not able to come to class. When you make the responsible decision to stay home to keep everyone safe, I will help you as much as I can! If you are concerned because you are missing a large number of in-person classes due to illness, please contact the instructor.

Masks

University of Calgary policy states: 'Masks are still strongly recommended for use on campus, and everyone should feel comfortable continuing to mask.' I strongly encourage you to wear a mask in class.

Two factors determine a mask's effectiveness in protecting you and those around you: filter quality and fit/seal. The higher the filter quality, and the better the seal/fit of the mask to your face, the greater the

protection. Currently the best protection is provided by respirator masks (N95/KN95/KF94/FFP2/FFP3/elastomeric). Surgical and cloth masks are better than nothing, but are less effective than respirators.

Masks are available in stores. Online retailers include the charity Donate a Mask Canada (<https://donatemask.ca/store>) and the Canadian Association of PPE Manufacturers (<https://cappem.ca/purchasing-directory>).

The charity Donate a Mask Canada will send you masks for free! <https://donatemask.ca/request>

To learn more about mask types: <https://www.ama-assn.org/delivering-care/public-health/what-doctors-wish-patients-knew-about-wearing-n95-masks>

Vaccinations

University of Calgary policy states: 'The University of Calgary wholeheartedly embraces the value of vaccination in keeping you, your loved ones and our broader community safe.'

Covid-19 vaccine protection currently wanes around six months, hence the need for boosters.

Vaccines for other diseases, such as monkeypox and polio, may also be recommended by public health authorities during the term.

To book a Covid-19 vaccination, you can phone Health Link (811), visit the AHS website (<https://www.albertahealthservices.ca/topics/page17295.aspx>), or book a vaccination on campus at the IDA Varsity Pharmacy in Mac Hall (<https://www.varsitypharmacy.ca/>).

To book a monkeypox vaccination, visit the AHS website:
<https://www.albertahealthservices.ca/topics/Page18034.aspx>

If you are a resident of Alberta, you can view all your health records, including immunizations, on the MyHealth Records website: <https://myhealth.alberta.ca/myhealthrecords>

Rapid Tests

You can have and spread Covid even if you have no symptoms (asymptomatic infection). Using a rapid antigen test before you come to class helps to detect infection, enabling you to look after yourself and protect those around you.

I encourage you to take a rapid test once or twice a week before coming to class.

Currently, rapid tests are available for free from pharmacies in Alberta.

The charity Donate a Mask Canada can also send you rapid tests for free!
<https://donatemask.ca/request>

Rapid tests are most accurate if you swab your mouth, throat, and nose. Here's how:
<https://www.youtube.com/watch?v=LJhdiWWdXT4>

If you test positive on a Covid-19 rapid antigen test, you most likely have Covid-19 and are infectious to others. Please follow the steps above in 'Stay Home When Sick'.

Safety During Class

University of Calgary policy states: 'if any member of the teaching team (course instructors, GATs, support staff) believes that the health and safety of the class is at risk for any reason, they may choose to pause or cancel the class, tutorial, or lab.'

USE OF INTERNET AND ELECTRONIC COMMUNICATION DEVICES IN CLASS

Electronic devices will be needed to access materials for this class.

The use of laptop and mobile devices during class is acceptable when used in a manner appropriate to the course and classroom activities. Please refrain from accessing websites and resources that may be distracting to you or for other learners during class time.

Aim to cultivate a study environment that enables concentration and focus. When working on course material, I recommend closing other windows and pausing other chats, music, audio, or calls on your devices.

Students are responsible for being aware of the University's Internet and email use policy, which can be found at <https://www.ucalgary.ca/policies/files/policies/electronic-communications-policy.pdf>

GUIDELINES FOR ZOOM SESSIONS

Zoom is a video conferencing program that will allow us to meet at specific times for a "live" video conference, so that we can have the opportunity to meet each other virtually and discuss relevant course topics.

To help ensure Zoom sessions are private, do not share the Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed, or published without the instructor's permission.

The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith, and respect (as per the [Code of Conduct](#)).

When entering Zoom or other video conferencing sessions (such as MS Teams), you play a role in helping create an effective, safe, and respectful learning environment. Please be mindful of how your behaviour in these sessions may affect others.

Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not appear on class rosters. Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g. [Student Non-Academic Misconduct Policy](#)).

For more information on how to get the most out of your Zoom sessions visit:

<https://elearn.ucalgary.ca/guidelines-for-zoom/>

Please be prepared, as best as you are able, to use Zoom in a quiet space that will allow you to be fully present and engaged in Zoom sessions. Students will be advised by their instructor when they are expected to turn on their webcam (for group work, presentations, etc.).

The instructor may record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session. Students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and the instructor will not share or use them for any other purpose.

Further guidelines for online etiquette for this course will be listed in the ‘Assignments’ section of D2L. Your cooperation is appreciated!

COURSE EVALUATIONS AND STUDENT FEEDBACK

Student feedback will be sought at the end of the course through the standard University Student Ratings of Instruction (USRI) and Faculty course evaluation forms.

UNIVERSITY OF CALGARY POLICIES AND SUPPORTS

ACADEMIC MISCONDUCT

Academic Misconduct refers to student behavior which compromises proper assessment of a student’s academic activities and includes cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor’s expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit:

<https://ucalgary.ca/policies/files/policies/student-academic-misconduct-policy.pdf>

<https://ucalgary.ca/policies/files/policies/student-academic-misconduct-procedure.pdf>

Additional information is available on the Academic Integrity Website at <https://ucalgary.ca/student-services/student-success/learning/academic-integrity>.

Academic Honesty

Academic integrity is fundamental to scholarship and learning. It is a core value of the University of Calgary. Our community is built on honesty, trust, and integrity. At university, maintaining academic integrity while earning your degree represents your true academic accomplishments.

Violations of academic integrity are termed academic misconduct. The University of Calgary Student Academic Misconduct Policy states that academic misconduct is any student behavior that compromises proper assessment of a student’s academic activities.

To maintain academic integrity, instructors and students make reciprocal commitments.

As your instructor, I commit to:

- **Communicating** the academic integrity rules for assessments in this course
- **Answering** your questions about academic integrity for assessments in this course
- **Monitoring** academic integrity, to ensure fair marks for all students in this course
- **Upholding** standards of academic integrity, to protect the value of your degree and the learning of all students at the University of Calgary

As a University of Calgary student, you commit to:

- **Completing assessments individually and without unauthorized assistance.**

- You must not cooperate, collaborate, or otherwise give and/or receive assistance in completing academic activities without the instructor's permission (this kind of misconduct is called unauthorized assistance). Actions prohibited as unauthorized assistance include: working with a study group to complete an individual assignment; getting someone else to write your paper; using a file sharing website to access completed assessment; using Word's track changes in a friend's essay to rewrite sentences and explain ideas; sharing your assignments with other students in the course, or borrowing other students' assignments to see how they did them; asking someone else (including other students in this course) to write, rewrite, edit, or produce content for what you submit. You have permission to discuss ideas and research strategies with other students in this course, but all the work you submit must be completed by you individually as defined here.

- **Referencing the ideas, expression of ideas or work of another individual appropriately.**

- You must not present other peoples' ideas, expression of ideas, or work as your own (this kind of misconduct is called plagiarism). Actions prohibited as plagiarism include: copying and pasting content from websites, study sites, or file sharing sites; using all or a portion of someone else's work without appropriate acknowledgement (failing to quote, paraphrase or cite correctly); purchasing or otherwise acquiring work and submitting it as your own original work; submitting prior work for evaluation in another course, or in a subsequent attempt of the same course, without the express approval of the instructor teaching the second course or subsequent attempt (self plagiarism). Requirements for referencing for each assignment will be provided by the instructor. Plagiarism is not tolerated at the University of Calgary and has serious consequences. Your essays/presentations must be your own work and inadequate referencing may be seen as plagiarism.

- **Completing assessments honestly, using only the opportunities and material authorized and available to all students in the course.**

- You must not try to give or gain an improper advantage in academic activities (this kind of misconduct is called cheating). Actions prohibited as cheating include copying from another student's work; conversing with another student during an examination; having, using, or attempting to use unauthorized material or devices during an examination or other academic activities; attempting to read another students' exam papers; obtaining assistance from another in completing coursework.

- **Using only genuine and accurate data and records, and respecting and preserving the integrity of academic results.**

- You must not create or use false records or data in your assignments (this kind of misconduct is called fabrication) or alter or attempt to alter work or records for academic gain (this kind of misconduct is called falsification). Actions prohibited as fabrication include creating or using false transcripts, documents, or research results; citing work that does not actually exist. Actions prohibited as falsification include altering transcripts; attempting to change recorded grades; impersonating another student; manipulating, changing, or omitting source material, data, methods, or findings.

- Complying with the instructor's expectations and University of Calgary requirements in completing academic assessments and exams.

- You must not violate the rules of academic integrity or contravene academic integrity instructions for assignments in this course (this kind of misconduct is called failure to comply). Actions prohibited as failure to comply include not complying with an instructor's expectations regarding conduct required of students in completing academic assessments; not complying with the exam regulations applied by the Registrar.

By taking this class you agree to these conditions. If you have any questions about this, please contact the instructor.

Questions about Academic Integrity?

You may feel isolated when completing assignments individually. If you do, it's important that you get help from the right place! Please contact the instructor with any questions you have. I am here and happy to help!

If you have questions about correct referencing, please consult your instructor, librarian staff, or the Student Success Centre (<https://www.ucalgary.ca/student-services/student-success/learning/academic-integrity>).

For further information on Academic Misconduct, see the University Calendar (section K: <http://www.ucalgary.ca/pubs/calendar/current/k.html>) and the University's Academic Integrity Handbook (<https://www.ucalgary.ca/live-uc-ucalgary-site/sites/default/files/teams/9/AI-Student-handbook-1.pdf>).

ACADEMIC ACCOMMODATION

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at <https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations>. Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities (<https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf>). Students who require an accommodation in relation to their coursework based on a protected ground other than Disability should communicate this need in writing to their Instructor.

SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/.

INSTRUCTOR INTELLECTUAL PROPERTY

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments, and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed, or copied. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

Class materials are to be used for your own personal study and are protected by copyright (see below, 'Copyright Regulations'), by the University of Calgary's regulations for recording of lectures (see Calendar, section E.6: <https://www.ucalgary.ca/pubs/calendar/current/e-6.html>), and by federal and provincial privacy legislation.

This means that:

- You must not copy, record, distribute, post elsewhere, sell, or share any course materials with people outside our class.

By taking this class you agree to these conditions. If you have any questions about this, please contact the instructor.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

COPYRIGHT LEGISLATION

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright-policy.pdf>) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy <https://www.ucalgary.ca/pubs/calendar/current/k.html>.

MEDIA RECORDING

Please refer to the following statement on media recording of students: https://elearn.ucalgary.ca/wp-content/uploads/2020/05/Media-Recording-in-Learning-Environments-OSP_FINAL.pdf

Media Recording for Lesson Capture

The instructor may use media recordings to capture the delivery of a lecture. These recordings are intended to be used for lecture capture only and will not be used for any other purpose. Although the recording device will be fixed on the Instructor, in the event that incidental student participation is recorded, the instructor will ensure that any identifiable content (video or audio) is masked, or will seek consent to include the identifiable student content to making the content available on University approved platforms.

By participating in this course, you agree to letting your identifiable student content (video or audio) be made accessible on D2L to your instructor and to fellow students currently enrolled in the course. Lesson capture recordings will only be used during the current course. They will not be shared with future students.

SEXUAL VIOLENCE POLICY

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary's sexual violence policy guides us in how we respond to incidents of sexual

violence, including supports available to those who have experienced or witnessed sexual violence, or those who are alleged to have committed sexual violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances. Please see the policy available at <https://www.ucalgary.ca/policies/files/policies/sexual-violence-policy.pdf>

OTHER IMPORTANT INFORMATION

Please visit the Registrar's website at: <https://www.ucalgary.ca/registrar/registration/course-outlines> for additional important information on the following:

- Wellness and Mental Health Resources
- Student Success
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students' Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk