



**FACULTY OF ARTS  
DEPARTMENT OF CLASSICS AND RELIGION  
COURSE OUTLINE  
Fall 2022**

**COURSE NUMBER: GRST 483**

**COURSE NAME: Practicum**

**PRE/CO-REQUISITES: Approval by the Curator of Numismatics, Nickle Galleries**

**CLASSROOM LOCATION: Nickle Galleries, LCR**

**CLASS DAYS & TIMES: in-person, flexible schedule**

**INSTRUCTOR NAME AND CONTACT INCLUDING UCALGARY EMAIL & PHONE: Marina Fischer**  
[m.fischer@ucalgary.ca](mailto:m.fischer@ucalgary.ca) 403-210-9628

**INSTRUCTOR EMAIL POLICY:** Please note that all course communications must occur through your @ucalgary email, and I will respond to emails sent via student's @ucalgary emails within 48 hours.

**COURSE CALENDAR STATEMENT:**

Include the approved calendar statement (<https://www.ucalgary.ca/pubs/calendar/current/index.html>)

**COURSE DESCRIPTION:**

Placement at the Nickle Numismatic Collection, Nickle Galleries, UCalgary

The Practicum in Numismatics is designed to give students valuable work experience in a museum or heritage institution. With guidance from the curator, each student will undertake a project in a specific area of numismatics. Through the student's placement, assignments, and discussions with the curator, they will experience and reflect upon the research, working environment, challenges, and opportunities within the field of Numismatics. Practicum areas include but are not limited to collections management, records management, curation, and exhibition design.

The Practicum requires the student to commit 80 hours of work over the course of the term at Nickle Galleries, and a final assignment. Normally, students work about 6 hours per week during the term. The work includes a direct experience with the Numismatic Collection, plus research responsibilities outside of the Collection.

Students will arrange their schedules in consultation with the curator.

**COURSE LEARNING OUTCOMES**

Upon successful completion of this course, students will be able to:

1. Engage with the methodologies and tools historians and archaeologists use in working with numismatics
2. Demonstrate ability to identify, describe and discuss ancient coins
3. Develop skills in the area of numismatic analysis and critical thinking
4. Use a range of research skills to learn about ancient coins
5. Understand how museums and heritage institutions are structured and function
6. Connect the theory and practice through their work with the material culture

**EXAMINATIONS**

The Practicum includes a research paper 3,000-4,000 words in the field of numismatics with a topic of the student’s choosing due at the end of the term.

**ASSESSMENT COMPONENTS**

1. 80 hours of museum work experience
2. Numismatic best practices and Collections management training
3. Research paper 3,000-4,000 words
4. A positive evaluation from the curator

Date	Assessment	Weight (%)	Required pass/fail
Throughout Term	Discussion and Practicum	40%	Yes
Throughout Term	Numismatic best practices and Collections management	40%	Yes
Dec 5, 2022	Paper (3,000-4,000 words)	20%	Yes

**GRADING**

A student’s final grade for the course is the sum of the separate assignments.

Grade	Grade Point Value	Description
A+	4.00	Outstanding performance
A	4.00	Excellent performance
A-	3.70	Approaching excellent performance
B+	3.30	Exceeding good performance
B	3.00	Good performance
B-	2.70	Approaching good performance

C+	2.30	Exceeding satisfactory performance
C	2.00	Satisfactory performance
C-	1.70	Approaching satisfactory performance.
D+	1.30	Marginal pass. Insufficient preparation for subsequent courses in the same subject
D	1.00	Minimal Pass. Insufficient preparation for subsequent courses in the same subject. The Faculty of Law utilizes a "D" grade that does not carry weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.
F	0.00	Failure. Did not meet course requirements. Several Faculties utilize an F grade that does not carry weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.

### **EXPECTATIONS FOR WRITING**

The written assignment will be assessed at least partly on writing skills. Writing skills include not only surface correctness (grammar, punctuation, sentence structure, etc.) but also general clarity and organization. Sources used in research papers must be properly documented. If you need help with your writing, you may use the writing support services in the Learning Commons. For further information, please refer to the official online University of Calgary Calendar, Academic Regulations, E. Course Information, E.2: Writing Across the Curriculum: <http://www.ucalgary.ca/pubs/calendar/current/e-2.html>

### **ATTENDANCE AND PARTICIPATION EXPECTATIONS**

Students are expected to complete 80 hours of work with the Nickle Numismatic Collection

### **GUIDELINES FOR SUBMITTING ASSIGNMENTS**

The final paper may be submitted in Word or PDF format, or a hard copy. It is the student's responsibility to keep a copy of each submitted assignment and to ensure that the proper version is submitted

### **CONDUCT**

Students, employees, and academic staff are also expected to demonstrate behaviour in class that promotes and maintains a positive and productive learning environment. As members of the University community, students, employees, and academic staff are expected to demonstrate conduct that is consistent with the University of Calgary Calendar, the Code of Conduct and Non-Academic Misconduct policy and procedures, which can be found at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>

### **COURSE EVALUATIONS AND STUDENT FEEDBACK**

Student feedback will be sought at the end of the course through the standard University Student Ratings of Instruction (USRI) and Faculty course evaluation forms. Students are welcome to discuss the process and content of the course at any time with the curator.

## **UNIVERSITY OF CALGARY POLICIES AND SUPPORTS**

### **ACADEMIC MISCONDUCT**

Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit:

<https://ucalgary.ca/policies/files/policies/student-academic-misconduct-policy.pdf>

<https://ucalgary.ca/policies/files/policies/student-academic-misconduct-procedure.pdf>

Additional information is available on the Academic Integrity Website at <https://ucalgary.ca/student-services/student-success/learning/academic-integrity>.

### **ACADEMIC ACCOMMODATION**

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at

<https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations>.

Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities (<https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf>). Students who require an accommodation in relation to their coursework based on a protected ground other than Disability should communicate this need in writing to their Instructor.

SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit

[www.ucalgary.ca/access/](http://www.ucalgary.ca/access/).

### **INSTRUCTOR INTELLECTUAL PROPERTY**

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

## **FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY**

Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

## **COPYRIGHT LEGISLATION**

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright-policy.pdf>) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy <https://www.ucalgary.ca/pubs/calendar/current/k.html>.

## **SEXUAL VIOLENCE POLICY**

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary's sexual violence policy guides us in how we respond to incidents of sexual violence, including supports available to those who have experienced or witnessed sexual violence, or those who are alleged to have committed sexual violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances. Please see the policy available at <https://www.ucalgary.ca/policies/files/policies/sexual-violence-policy.pdf>

## **OTHER IMPORTANT INFORMATION**

Please visit the Registrar's website at: <https://www.ucalgary.ca/registrar/registration/course-outlines> for additional important information on the following:

- Wellness and Mental Health Resources
- Student Success
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students' Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk