



**FACULTY OF ARTS
DEPARTMENT OF CLASSICS AND RELIGION
COURSE OUTLINE
Fall 2022**

**THIS IS AN IN-PERSON CLASS AND ATTENDANCE IS HIGHLY RECOMMENDED
CLASSES WILL NOT BE RECORDED**

COURSE NUMBER: GRST 211 L01

COURSE NAME: Technical Terms of Medical and Life Sciences

PREREQUISITES: None

CLASSROOM LOCATION: ST 148

CLASS DAYS & TIMES: Monday, Wednesday, Friday 09.00-09.50

INSTRUCTOR NAME AND CONTACT:

- Lesley Bolton
- labolton@ucalgary.ca
- 403 220 2562

OFFICE HOURS:

- Monday 10.00-11.00 and by appointment (please e-mail to arrange)

INSTRUCTOR EMAIL POLICY:

Please note that all course communications must occur through your @ucalgary email, and I will respond to emails sent via student's @ucalgary emails within 48 hours on weekdays (longer at weekends/holidays).

COURSE CALENDAR STATEMENT:

The Greek and Latin elements of modern medical and life-sciences terminology, with a brief introduction to their history and cultural background.

COURSE DESCRIPTION:

Students will learn the definitions of Greek and Latin words and word elements such as prefixes, bases, and suffixes. They will develop a thorough understanding of word formation rules using these Greek and Latin prefixes, bases, and suffixes in order to construct and deconstruct new medical and scientific words.

COURSE LEARNING OUTCOMES

This course will be particularly useful to students in medicine and the sciences, where a large percentage of the terminology has a Classical origin.

Upon successful completion of this course, students will be able to:

- Comprehend the historical development of modern medical terminology from Greek and Latin
- Recognize word components from Greek and Latin origins
- Apply word formation rules to construct, deconstruct and interpret medical terminology
- Evaluate unfamiliar words using contextual clues and word components to understand medical communications

LEARNING RESOURCES

Required Textbook:

- Lesley Bolton, *Medical Terminology from Head to Toe* (Kendall Hunt Publishing Company, 2016)

Print copy is available from the University Bookstore and ebook rental is available through their online site; the ebook is also available directly from the publishers

(<https://he.kendallhunt.com/bolton-med-term>)

Any additional readings will be posted on D2L.

LEARNING TECHNOLOGIES AND REQUIREMENTS

There is a D2L site for this course which contains relevant class resources and materials (see <https://d2l.ucalgary.ca>).

The course includes online assessment components that require the following (note, you can use on-campus computing facilities):

- A computer with a supported operating system, as well as the latest security, and malware updates
- A current and updated web browser
- Current antivirus and/or firewall software enabled
- Stable internet connection

CLASS SCHEDULE

- A complete syllabus will be made available the first week of class
- The last day to drop this course with a refund of fees is Thursday September 15th
- Last day to add courses is Friday September 16th
- The last day to withdraw from this course with no refund of fees is Wednesday December 7th

EXAMINATIONS

The registrar will schedule a time for the exam.

ASSESSMENT COMPONENTS

| Date | Assessment | Chapters Covered* | Weight | Required Pass |
|--|---|--|-----------------------|----------------------|
| Available: Sept. 16-Sept. 22 Oct. 07-Oct. 13 Oct. 24-Oct. 30 Nov. 16-Nov.22 Nov. 30-Dec. 06 | 5 practice quizzes online Multi-choice - 30 minutes 1 drop quiz (best 4 marks count) Open Book | 1-5 6-10 11-15 16-20 21-25 | 4 @ 3% 12 % Total | No |
| Sept. 23 Oct. 14 Oct. 31 Nov. 23 Dec. 07 | 5 in-class quizzes Multi-choice - 30 minutes 1 drop quiz (best 4 marks count) Closed Book | 1-5 6-10 11-15 16-20 21-25 | 4 @ 12% 48 % Total | No |
| tba | Registrar Scheduled Exam on-campus Multi-choice - 2 hours Closed Book | 1-25 | 40% | No |

* Note that, like any language course, the material is cumulative. While each quiz will focus on new material, it will also include material from previous chapters. The final is also cumulative.

The practice quizzes will be available on the D2L site on the appointed days and can be written from a computer of your choice as your individual schedule permits. If you have any doubts about the reliability of your own computing system/internet, then do use the on-campus computing facilities. You can have up to three attempts at randomized practice quizzes for each assessment; your highest mark counts.

MISSED OR LATE ASSIGNMENTS

- Accommodations for foreseeable events should be requested well in advance
- Online practice quizzes that have no attempts within the 7-day timeframe will receive a mark of zero (there is one drop practice quiz)
- If you miss an in-class quiz, you will normally receive a mark of zero (there is one drop quiz). If there are extenuating circumstances that you can explain to me, I may set another assessment, transfer the percentage weight for the assessment to another component of the course (such as the final examination), or make other alternative arrangements. You must contact me within 2 days of the missed quiz
- Requests made more than 2 days after a missed quiz will not be accepted
- No “bonus” assignments will be possible
- Requests for a deferred exam must be made to the Registrar’s Office; note, deferred exams may differ in content and/or format

GRADING

A numerical mark will be given for each course requirement. The final letter grade will be assigned on the following number and letter grade scheme:

| | | | | | |
|----|----------|---|---------|----|----------|
| A+ | 100 - 96 | A | 95 - 90 | A- | 89 - 85 |
| B+ | 84 - 80 | B | 79 - 75 | B- | 74 - 70 |
| C+ | 69 - 65 | C | 64 - 60 | C- | 59 - 55 |
| D+ | 54 - 53 | D | 52 - 50 | F | Under 50 |

Final Grade Only: Any numerical grade ending in 0.4% and below will be rounded down and any grade ending in 0.5% and above will be rounded up. Individual components will not be rounded up or down. Please do not send email inquiries asking for your final grade to be “bumped up” or for bonus assignments – there is no adjustment of marks, there are no bonus assignments.

EXPECTATIONS FOR WRITING

Not applicable.

ATTENDANCE AND PARTICIPATION EXPECTATIONS

Attendance in class is recommended.

GUIDELINES FOR SUBMITTING ASSIGNMENTS

Not applicable.

CONDUCT IN CLASS

Respectful of the instructor and of fellow students.

USE OF INTERNET AND ELECTRONIC COMMUNICATION DEVICES IN CLASS

Respectful use.

GUIDELINES FOR ZOOM SESSIONS

Not applicable.

COURSE EVALUATIONS AND STUDENT FEEDBACK

Student feedback will be sought at the end of the course through the standard University Student Ratings of Instruction (USRI).

ACADEMIC MISCONDUCT

Academic Misconduct refers to student behavior which compromises proper assessment of a student’s academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor’s expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar. For information on the Student Academic Misconduct Policy and Procedure please visit: [Academic Misconduct Policy](#) and [Academic Misconduct Procedure](#). Additional information is available on the Academic Integrity Website at [Academic Integrity](#).

ACADEMIC ACCOMODATION

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at [Accommodation Policy](#). Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with Disabilities ([Accommodations Procedure](#)). Students who require an accommodation in relation to their coursework based on a protected ground other than Disability should communicate this need in writing to their Instructor. SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit [Student Services Access](#).

INSTRUCTOR INTELLECTUAL PROPERTY

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

COPYRIGHT LEGISLATION

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright ([Acceptable Use of Material Protected by Copyright](#)) and requirements of the copyright act ([Copyright Act](#)) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy [Student Non-Academic Misconduct](#).

SEXUAL VIOLENCE POLICY

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary's sexual violence policy guides us in how we respond to incidents of sexual violence, including supports available to those who have experienced or witnessed sexual violence, or those who are alleged to have committed sexual violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances. Please see the policy available at [Sexual and Gender-Based Violence Policy](#).

OTHER IMPORTANT INFORMATION

Please visit the Registrar's website at: [Student Support and Resources](#) for additional important information on the following:

- Wellness and Mental Health Resources
- Student Success
- Student Ombuds Office
- Student Union (SU) Information

- Graduate Students' Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk