

**UNIVERSITY OF CALGARY
FACULTY OF ARTS**

**DEPARTMENT OF GREEK AND ROMAN STUDIES
COURSE OUTLINE
GREEK AND ROMAN STUDIES 211
TECHNICAL TERMS OF MEDICAL AND LIFE SCIENCES – FALL 2013**

Instructor: Lindsay Penner

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Office hours: By appointment only

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Phone: TBA

Class time and location: online at
<http://blackboard.ucalgary.ca>

IMPORTANT

This course is an Internet course **with a closed-book, registrar-scheduled paper final exam on campus at the University of Calgary**. You must be available to write the final exam on campus during the scheduled final exam period for the fall semester, which is December 9 – December 19, 2013. If you have a conflict that may allow you to defer your final exam, please see the Register's website (http://www.ucalgary.ca/registrar/deferred_final) for information on exam deferrals. The deadline to apply for a final exam deferral is December 26, 2013.

TEXTBOOKS

Donald M. Ayers, *BioScientific Terminology: Words from Latin and Greek Stems* (University of Arizona Press, 1972).

Stedman's Concise Medical Dictionary (or a similar medical dictionary with word origin information).

It is suggested that students also acquire a good, comprehensive English dictionary that includes word origin information (such as the Oxford English Dictionary).

NOTES

This course is an online course offered on Blackboard (<http://blackboard.ucalgary.ca/>), with a closed-book, on-campus final exam. The primary goal of this course is to equip students with the skills necessary to comprehend, acquire, and retain medical and scientific vocabulary derived from Greek and Latin. The course will be particularly useful to students in medicine and the sciences, where a large percentage of the terminology and jargon has a Classical origin. In this course, students will learn the definitions of Greek and Latin word and word elements such as prefixes, bases, and suffixes, as well as English words and definitions derived from these Greek and Latin words. Students should develop a thorough understanding of word formation rules using the Greek and Latin prefixes, bases, and suffixes in order to construct and deconstruct new medical and scientific words. Greek and Latin words and word elements form the basis of much of English vocabulary both in scientific terminology and in everyday, non-technical usage.

This course lasts thirteen (13) weeks and is entirely self-directed, covering all 40 chapters of Ayers' *BioScientific Terminology*. There are no in-class lectures and students are entirely responsible for mastering the material. The Blackboard site will not provide the actual text to be mastered. Rather, it includes the following:

- Practice exercises with answers for each lesson in Ayers, which are not graded and will not count toward the final grade;
- Notes on word formation as well as other relevant material; and
- Regular practice quizzes, which are not graded and will not count toward the final grade.

If you have any questions or require any assistance with the material, please feel free to contact me. E-mail is the best way to contact me, and I will endeavour to respond to all e-mails within 24 hours on weekdays only; e-mails sent on the weekend may take slightly longer to receive a reply. If you need any technical assistance with Blackboard, please contact Information Technologies at <http://www.ucalgary.ca/it/>.

COURSE REQUIREMENTS

The three quizzes and the midterm exam will all be held on Blackboard. As stated above, the final exam will be scheduled by the Registrar during the regular final exam period and will be held on campus. **Students must pass the final exam in order to pass the course. No cheat sheets or notes will be allowed into the final exam.**

Test	Material covered	Date	Running time	Weight
Quiz 1 (25 questions)	Ayers, Lessons 1-6	September 25-26, 2013	9:00 am on September 25, 2013, to 10:00 pm on September 26, 2013	10%
Quiz 2 (25 questions)	Ayers, Lessons 1-12	October 9-10, 2013	9:00 am on October 9, 2013, to 10:00 pm on October 10, 2013	10%
Midterm exam (50 questions)	Ayers, Lessons 1-20 inclusive	October 30-31, 2013	9:00 am on October 30, 2013, to 10:00 pm on October 31, 2013	25%
Quiz 3 (25 questions)	Ayers, Lessons 1-30	November 13-14, 2013	9:00 am on November 13, 2013, to 10:00 pm on November 14, 2013	10%
Final exam	Ayers, Lessons 1-40 inclusive	To be scheduled by Registrar	2 hours	45%

All quizzes and the midterm exam will be done on the Blackboard site on the appointed day(s) from a computer of your choice (home, computer lab, library) as your individual schedule permits. For example, Quiz 1 runs from 9:00 am on September 25, 2013, to 10:00 pm on September 26, 2013. You may write the exam at any time during that time period. Please note that further information and regulations regarding exams is posted on Blackboard under "Quizzes and Exams." Please read this carefully prior to the first quiz.

Test deferrals will not be granted without prior notification except in special cases. Valid excuses must be accompanied by appropriate documentation. Please contact me as soon as possible to make arrangements.

GRADE SCALE

A+	94.5 – 100	B	74.5 – 79.4	C–	59.5 – 62.4
A	89.5 – 94.4	B–	69.5 – 74.4	D+	54.5 – 59.4
A–	84.5 – 89.4	C+	66.5 – 69.4	D	50.0 – 54.4
B+	79.5 – 84.4	C	62.5 – 66.4	F	0 – 49.9

Any grade ending in .4% and below will be rounded down and any grade ending in .5% and above will be rounded up. Grades are calculated to one decimal place. There is no curving.

SUGGESTED READING SCHEDULE

The readings listed are required, and I strongly recommend that you complete them according to the recommended schedule in order to best prepare for your quizzes and exams.

Week	Readings
Week 1: September 9-13	Ayers, Lessons 1-3
Week 2: September 16-20	Ayers, Lessons 4-6
Week 3: September 23-27	Ayers, Lessons 7-9
Week 4: September 30-October 4	Ayers, Lessons 10-12
Week 5: October 7-11	Ayers, Lessons 13-15
Week 6: October 14-18	Ayers, Lessons 16-20
Week 7: October 21-25	Ayers, Lessons 21-23
Week 8: October 28-November 1	Ayers, Lessons 24-26
Week 9: November 4-8	Ayers, Lessons 27-30
Week 10: November 11-15	Ayers, Lessons 31-33
Week 11: November 18-22	Ayers, Lessons 34-36
Week 12: November 25-29	Ayers, Lessons 37-40
Week 13: December 2-6	Final exam review

NOTES

1. The **withdrawal deadline** for this course is **December 6, 2013**. The last day to withdraw from this course with a fee refund is **September 20, 2013**.
2. The Department of Greek and Roman Studies draws the attention of all students in its courses to the **University regulations on plagiarism, cheating, and other academic and non-academic misconduct**, which are available at <http://www.ucalgary.ca/pubs/calendar/current/k-2.html>.
3. It is the student's responsibility to request academic accommodations. If you are a student with a documented disability who may require academic accommodation and have not registered with Student Accessibility Services, please contact their office by e-

mail at access@ucalgary.ca or by phone at 403-220-8237. Students who have not registered with Student Accessibility Services are not eligible for formal academic accommodation. You are also required to discuss your needs with your instructor no later than fourteen (14) days after the start of this course.

Academic Honesty

Plagiarism is not tolerated at the University of Calgary and has serious consequences. Your essays/presentations must be your own work and inadequate referencing may be seen as plagiarism. Please see the relevant sections on Academic Misconduct in the current University Calendar. If you have questions about correct referencing, please consult your instructor.

Academic Accommodation

It is the student's responsibility to request academic accommodations. If you are a student with a documented disability who may require academic accommodation and have not registered with the Disability Resource Centre, please contact their office at 403-220-8237. Students who have not registered with the Disability Resource Centre are not eligible for formal academic accommodation. You are also required to discuss your needs with your instructor no later than **fourteen (14) days** after the start of the course.

Blackboard Help

Go to <http://www.ucalgary.ca/computersupport/onlineservices/blackboard> for Student Help and FAQs about Blackboard. Troubleshooting tips and a tutorial are available at <http://elearn.ucalgary.ca/blackboard/students>. Instructions for using the Digital Drop Box are available here: http://library.blackboard.com/docs/r6/6_1/student/bbbs_r6_1_student/digital_drop_box.htm.

Classics Student Society

Classics Student Society is the Greek and Roman Studies Student Club. For membership or more information please email: classsoc@ucalgary.ca or visit <http://grst.ucalgary.ca/undergraduate/classics-students-society>.

Faculty of Arts Program Advising and Student Information Resources

- Have a question, but not sure where to start? The Faculty of Arts Program Information Centre (PIC) is your information resource for everything in Arts! Drop in at SS110, call us at 403-220-3580 or email us at artsads@ucalgary.ca. You can also visit the Faculty of Arts website at <http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.
- For program planning and advice, contact the Student Success Centre at (403) 220-5881 or visit them on the 3rd floor of the Taylor Family Digital Library.
- For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625] or visit them at the MacKimmie Library Block.

Student Ombudsperson and Students' Union Representative

The Student Ombuds Office provides independent, impartial and confidential support for students who require assistance and advice in addressing issues and concerns related to their academic careers. See www.ucalgary.ca/provost/students/ombuds for more information. The Students' Union Faculty of Arts representative can be reached at arts1@ucalgary.ca.

Emergency Evacuation Assembly Point

In case of an emergency evacuation during class, students must gather at the designated assembly point nearest to the classroom. The list of assembly points is found at www.ucalgary.ca/emergencyplan/assemblypoints. Please check this website and note the nearest assembly point for this course.

Safewalk

The Safewalk program provides volunteers to walk students safely to their destination anywhere on campus (including McMahon Stadium, Health Sciences, Student Family Housing, the Alberta Children's Hospital and the University LRT station). This service is free and available to students, staff and campus visitors 24 hrs/day, 365 days a year. Call 403-220-5333 or use one of the Help phones located throughout campus to request a walk.